



PSC MEETING MINUTES OF November 8, 2017

In attendance: John Struzziery

Commissioners: Rick Mattila
Richard Booth
Lou Collins
Peter Pyclik

Financial Assistant: Carol O'Connor

Meeting called to order @ 4:30 pm by Rick Mattila

Accept Minutes of September 19, 2017

Rick Mattila made the motion to accept the minutes as amended seconded by Lou Collins.

Unanimous Vote

Composition of PSC

Lou Collins nominated Rick Mattila to be the Chair of the Permanent Sewer Commission seconded by Richard Booth

Unanimous Vote

Rick Mattila nominated Lou Collins to be the Vice Chair of the Permanent Sewer Commission seconded by Richard Booth

Unanimous Vote

Director's Notes:

Plant Water Pumps: On Monday 11/6/17 the plant water pump went down and needed to be repaired. The impeller is corroded and it needs a new bearing. The second water pump is operable but also needs repairs. Woodard is looking at an immersible pump for the future. These pumps utilize the non potable water for items such as cooling the generators and pump sea water.

83 Main Street: The service line was located for 83 Main Street and a blockage was discovered on the private side of the line. A double wye cleanout was installed for future maintenance. John explained that the double wye cleanout allows for the line to be cleaned from the Town's side and the property owner's side of the line.

Influent Gate: We are utilizing the Godwin pump as a bypass while the gate is being installed. The plan is to pull the plug on Friday 11/10/17 and test the gate. Woodard is coordinating with other subcontractors and staff to perform corrosion testing and structural evaluations during this time period. We will also be replacing isolation valves and related fittings on the influent pumps while

the bypass is in effect. The isolation valves will allow for easier maintenance and service on the pumps.

Asset Management Plan We have applied for a State Revolving Fund (SRF) for some of the critical needs. The capital project needs include the Interceptor rehabilitation, Gunrock rehabilitation, and critical spares such as influent and effluent pumps. We have also applied for SRF planning funds for the SSES Piping and Outfall Hydraulic and Condition Assessment and the Reliability Centered Maintenance (RCM) assessment. If the state approves the applications, the interest rate on the needed debt will be lower than traditional bonds. In addition, we have applied for a \$4 million MEMA grant to elevate the electrical and HVAC components above the flood level. The grant notification will happen in January.

Regionalization:

The Towns of Hull, Cohasset, and Scituate have signed a contract with the Woodard engineering team to perform a high level viability study. This study will better define the needs of each community, describe viable alternatives, provide estimated capital costs and estimate the impact on rates. Hingham will stay on as a customer but will not be part of the regionalization effort. In anticipation of the initial study resulting in the desire to move forward a \$200K grant has been applied for.

Staffing: John is working with Scituate on the concept of having a shared employee. This position would be responsible for the emergency call outs and the routine inspections among other duties.

Commission Vacancy: John had a brief discussion with a resident who is a civil engineer and inquired about the vacancy. When the vacancy is posted, this person will apply for the position.

Woodard & Curran: (reports attached to permanent record minutes)

Air Quality Assessment: A limited indoor air quality assessment was performed on September 27, 2017. A report with recommendations has not yet received by the Town.

Peter suggested that a report be prepared to include a section that reports on the amount of effort spent on various activities such as: planned activity, planned maintenance, compliance, energy use, emergencies, and dig safes to better show where time is being spent and better understand why planned activities get delayed.. John will speak to Frank about this.

Financial Reports: (report attached to permanent record minutes):

Carol reviewed the year to date financials for fiscal year 2018. Cohasset has diverted additional flow back to their plant and this will result in a revenue shortfall of approximately \$50,000. A portion of the Woodard operations contract includes approximately \$410,000 for asset management and at this time it appears that they will require additional funds for maintenance and repairs. We are reviewing the costs and projected costs that have been allocated to this to see if some of the projects can be moved to the recovery bond or if some of the projects can wait until the next contract year.

The next meeting will be held on December 12, 2017 at 4:30 pm.

Meeting adjourned at 5:29 pm by Rick Mattila